

WANBOROUGH PARISH COUNCIL

Hoopers Field, Rotten Row, Wanborough, Swindon, SN4 0AN

Mob. 07588 769829 Email: Clerk@wanborough.info

Website: www.wanborough.info



Minutes of the Wanborough Parish Council (WPC) Footpaths, Village Maintenance and Allotment Committee (FVM&A) meeting held on Monday 6th July 2026 at 7pm at Hooper's Field Pavilion, Rotten Row, Wanborough

Cllr's Present: Richard Bellamy (Chair), John Emmins, and Nathan Morse

In attendance: Laura Evans (Clerk) and Cllr David Hayward

1. Apologies

Apologies were received from Cllr Kathy Glanville and Cllr John Warr

2. Declaration of Interest

Cllr Nathan Morse declared an interest as an allotment plot holder.

3. Minutes

Resolved: The minutes of the committee meeting held on Wednesday 15th April 2026, were approved and signed as a true record.

Proposed: Cllr John Emmins **Seconded:** Cllr Nathan Morse and unanimously agreed.

4. Public Questions

No public were in attendance.

5. Items for Information

There were no items for information.

6. Allotments

a. As noted in the Full Council Meeting Minutes (Ref FC/22.06/26),

Cllrs Kathy Glanville, John Emmins and David Hayward met with the owner of the adjoining track to discuss the proposed allotment fencing project.

The landowner confirmed he would be happy for the new fence to be installed inside the existing wooden allotment fence and is also considering improvements to the track and gates. He has offered to obtain a quotation from his preferred fencing contractor, which may provide a more cost-effective option. The Parish Council is awaiting written confirmation of his agreement to the proposed arrangements.

A meeting has been scheduled for 22nd July with Covingham PC to discuss the feedback on the draft partnership. The meeting agreed that the term "partnership" was not the correct wording for the agreement. The Clerk to seek alternative wording.

Cllr John Emmins explained that the best way forward would be to recreate the Allotment Committee. The Clerk to investigate the terms of reference for an Allotment Committee.

The Clerk to investigate the Allotment Society Subscription as this is extremely useful source.

b. To discuss security fencing as per quotations attached- still awaiting quotation.

7. Tree Identification

The Clerk contacted Swindon Borough Council's Tree Team to clarify which trees fall under the Parish Council's responsibility. The Tree Team and Property Team were extremely helpful and provided maps and photographs identifying the relevant areas.

The following areas are leased from Swindon Borough Council to Wanborough Parish Council, and the trees within these areas are therefore the responsibility of the Parish Council:

- Wanborough Allotments
- Lower Recreation Ground
- Open Space, Upper Churchfields

Trees located in the following areas remain the responsibility of Swindon Borough Council:

- Rodway
- The Beanlands
- Kite Hill

Highway verges throughout the parish

This information will assist the Parish Council in identifying its tree management and maintenance responsibilities.

The Clerk informed the meeting that a tree (T1) had been missed on the tree works carried out, this has been highlighted to the company for rectifying.

8. Finance

- a) The meeting noted the finance report.

9. Grounds and Hedge Maintenance Contract Tender (2027–2029)

The Committee reviewed the tender documentation for the Wanborough Village Grounds and Hedge Maintenance Contract. It was agreed that areas containing bulbs and wildflowers should not be cut until the flowering season has ended and the plants have naturally died back. The tender documentation was amended accordingly to reflect this requirement.

Resolved: To recommend the Grounds and Hedge Maintenance Tender to Full Council

Proposed: Cllr John Emmins **Seconded:** Cllr Nathan Morse and was unanimously agreed

10. Footpaths and Village Maintenance:

- a. Village maintenance contractor- The Village Maintenance Contractor was instructed to address the footpaths reported as overgrown and continues to work through the remaining areas. This additional work has been necessary due to the Parish Council being unable to fill the Village Handyperson vacancy. Interviews for the Village Handyperson position are scheduled to take place on 9 July 2026.
- b. Allocation of footpaths to walk and check for maintenance issues- Cllr Bellamy will circulate the link to the parish footpath map this week, enabling Members to allocate footpaths for inspection and report any maintenance issues requiring attention.
- c. Tree maintenance project- The contractor appointed to undertake the tree works advised that traffic management arrangements for the trees at Springline Meadows would require a road closure rather than standard traffic management measures. This would increase the cost of the works by approximately £5,000.

Following further investigation and consultation of information provided by Swindon Borough Council, it has been confirmed that the trees at Springline Meadows are not the responsibility of Wanborough Parish Council. As a result, these works will not be progressed by the Parish Council.

The meeting closed 8:30pm